

NEW SALEM/WENDELL SCHOOL COMMITTEE
SICK LEAVE POLICY

- A. Effective from July 1, 2015 through June 30, 2018, fifteen days sick leave shall be allowed each academic year. Any unused portion each year shall be allowed to accumulate until one hundred days sick leave are accumulated.
- B. Sick leave shall only be used for the following reasons:
1. Illness of the teacher. The Committee or Administration reserves the right to require proof of the illness.
 2. Serious illness in the immediate family that requires the attendance of the teacher when no other arrangements are possible.
 3. The Principal, in consultation with the Superintendent, will reserve the right to insist that teachers must take time off with sick leave pay if the teacher is physically or emotionally unable to perform his/her duties.
- C. If the Principal grants approval for the use of sick leave, s/he will pass the request for the use of sick leave on to the Superintendent.

Revised by New Salem/Wendell Policy Committee: 02/04/16

Approved by New Salem/Wendell Policy Committee: 03/03/16

First Reading: 04/07/16

Second Reading, First Vote: 05/05/16

Final Vote: 06/02/16